



The Department of Science and Innovation's work
PLAN for 2025

№	Content of events	Deadlines	Responsible persons
1.	Assistance in the preparation of packages of documents for participation in competitions for grant financing for scientific and scientific-technical projects in priority areas of science development commissioned by government agencies, development funds and other sources of financing	During the year	Director, Chief Specialist, directors of institutes, heads of departments
2.	Organization and support of scientific projects under the grant financing program for young scientists on scientific and (or) scientific and technical projects and on "Zhas Galym" projects	During the year	Director, Chief Specialist, directors of institutes, heads of departments
3.	Organization and support of scientific projects under the grant financing program and targeted program financing for scientific and (or) scientific and technical projects	During the year	Director, Chief Specialist, directors of institutes, heads of departments
4.	Informing structural divisions about announced/announced competitions for grant financing and program-targeted financing of scientific projects	During the year	Director, Chief Specialist, directors of institutes, heads of departments
5.	Organization and holding of conferences, training seminars, trainings and other scientific and technical events within the framework of scientific and scientific-technical activities	During the year	Director, Chief Specialist, directors of institutes, heads of departments
6.	Coordination of the activities of the Scientific and Technical Council of ALT University named after M.Tynyshpaeva"	During the year	Chairman of the NTS, Deputy Chairman of the NTS, NTS Secretary, director
7.	Coordination of the activities of the Council of Young Scientists, student scientific circles and other student associations of ALT University named after M.Tynyshpaeva"	During the year	Chairman of the SMU, Deputy Chairman of the SMU, Secretary of the SMU, SNK managers/SNO Director, Chief Specialist
8.	Monitoring and coordination of the Office of Scientific Publications	During the year	Director
9.	Monitoring and coordination of activities Technopark	During the year	Director
10.	Monitoring and coordination of the activities of the Commercialization Office	During the year	Director
11.	Formation of the SMU and NTS staff	September 2025	Director, Chief Specialist
12.	Preparation and approval of the work plan of the Scientific and Technical Council of ALT University named after M.Tynyshpaeva."	September 2025	Chairman of the NTS, Deputy Chairman of the NTS, NTS Secretary,

13.	Organization and holding of an international forum with foreign partners	September-October In 2025	Director, Chief Specialist
14.	Development and updating of performance indicators of teaching staff of departments in research activities. Collecting information from departments to form a plan of indicators for research activities. Co-operation in the formation of departments of JSC ALT University named after M.Tynyshpaeva's " plan of indicators for research activities. Review and approval of research and development plans, performance plans and long-term plans for departments of ALT University named after M.Tynyshpaeva"	October-November 2025	Директор, главный специалист, директора институтов, заведующие кафедр
15.	Formation of the composition of the competition and appeal commissions of the I and II stages of the Republican Research and Development	December 2025	Director, Chief Specialist
16.	Formation of the composition of the competition and appeal commissions of the I and II stages of the competition of the XVI Republican Student Subject Olympiad	December 2025	Director, Chief Specialist
17.	Monitoring of research reporting by departments of ALT University named after M.Tynyshpaeva." for the calendar year 2025. Coordination and control of execution by departments of JSC ALT University named after M.Tynyshpaeva." the plan of the researchers for research activities	January 2025	Director, Chief Specialist, directors of institutes, heads of departments
18.	Organization and holding of scientific and technical events at ALT University named after M.Tynyshpaeva" within the framework of the Center for Science and Innovation	March-April In 2025	Director, Chief Specialist, directors of institutes, heads of departments
19.	Conducting the I and II stages of the Research and Development competition at ALT University named after M.Tynyshpaeva."	April-May 2025	Chairmen, Deputy Chairmen, members of the Commission, Director, Chief Specialist
20.	Conducting the I and II stages of the XVI Republican Student Subject Olympiad at ALT University named after M.Tynyshpaeva."	April-May 2025	Chairmen, Deputy Chairmen, members of the Commission, Director, Chief Specialist
21.	Presentation of scientific papers of the winners of the II stage of the NIRS, NIRM competition at the Republican Competition in the Ministry of Internal Affairs of the Republic of Kazakhstan	May 2025	Chairmen, Deputy Chairmen, members of the Commission, Director, Chief Specialist
22.	Documented support for the report-news of the Commission for the XVI Republican Student Subject Olympiad in the Central Military District of the Republic of Kazakhstan	May 2025	Chairmen, Deputy Chairmen, members of the Commission, Director, Chief Specialist
23.	Formation of a report on the scientific activities of ALT University named after M.Tynyshpaeva" for the year	June 2025	Director, Chief Specialist
24.	Analysis of the effectiveness of scientific and scientific-technical activities of teaching staff	June 2025	Chairmen, Deputy Chairmen, members of the Commission, Director, Chief Specialist

	of ALT University named after M.Tynysh- paeva" for the academic year and the formation of the rating		
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**Director of the Department of Science
and Innovation**

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